



DRAKE STATE

COMMUNITY & TECHNICAL COLLEGE

Instructions to access Banner system

A link to the Banner login page can be found at the top of the College website www.drakestate.edu.

Your Banner login is:

Username – your student A# (use a capital “A”)

Password – six-digit date of birth (ex. 052220)

Instructions to access Canvas

A link to the Canvas login page can be found at the top of the College website www.drakestate.edu.

Your Canvas login is:

Username – your student A# (use a capital “A”)

Password – lowercase last name followed by six-digit date of birth (ex. last052220)

Instructions to access Drake State student email

A link to the student email login page can be found at the top of the College website www.drakestate.edu.

Your student email login is:

Username – firstname.lastname@students.drakestate.edu

Password – your student A# (use a capital “A”)

Instructions for Online Payment/Enroll in Payment Plan

Log into Self-service Banner:

Select “Student” tab

Select “Student Account”

To see balance due:

From the Student Account page select “Account Detail for Term”

Select appropriate term

Select “Submit” to see balance due

To make a payment or enroll in a payment plan:

From the Student Account page select “Account Summary by Term”

Select “Make Payment” from the menu at the very bottom of page

Enter student number (A#)

Enter pin (same as self-service Banner)

You will be redirected to Touchnet where you can make a payment or enroll in a payment plan.

